**Setting Learning Objectives of the Overall Programme**

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| **Criteria** | **Requirements** | **Evidence (No)** | **Evaluation Grid** | **Suggested Actions (no.)** |
| 1.1 Involvement of Stakeholders in Designing Learning Objectives | 1.1.1 Is there a documented procedure to identify relevant stakeholders and their relevant requirements, specifying: a) the method of consultation? |  | **Yes/Partly/No** |  |
|  | b) the frequency of consultation? |  |  |  |
|  | c) how to keep records of the consultation? |  |  |  |
|  | 1.1.2 Is there a procedure for documenting the actions taken as a result of these consultations? |  |  |  |
| 1.2 Definition of SMART Learning Objectives | 1.2.1 Is there a documented procedure on Learning Objectives Design for apprenticeships, specifying: a) that learning objectives be described in terms of knowledge, skills, responsibility and autonomy? | b) that the learning objectives should be specifically assessed? |  |  |
|  | b) that the learning objectives should be specially assessed? |  |  |  |
| 1.3 Transparency | 1.3.1 Are the below procedures published: a) procedure on Identification of Stakeholders and their Relevant Requirements; |  |  |  |
|  | b) the learning objectives and assessment criteria of the apprenticeship programme? |  |  |  |

Based on: https://learntowork.eu/wp-content/uploads/sites/19/2018/04/AQT\_English.pdf